



Recommended Practice for Special Circumstance Scenarios with EDI 850 Purchase Orders

Scenario: **Drop Ship Purchase Orders**

Description- What constitutes an order of this type?

An order needing to be shipped directly to an end user, construction site, distributor branch, etc., other than the distributor branch placing the order.

Best Practice:

- Provide the Drop Ship purchase order type code, 'DS', in the BEG02
- Provide all Name and Address information in the N1 – N4 within the ST (Ship To) loop
- Ensure that the country code is provided
- Provide N101-N104 with BY (buyer) information so manufacturers know which distributor location placed the order

Example:

```
ST*850*0001\  
BEG*00*DS*4505963871**20080617\  
MAN*PB*852757  
N1*ST*LAKE-FOREST,CITY-OF\  
N2*Attn: Bob Smith 630-555-1212\  
N3*110-E-LAUREL-AVE*Suite 100E\  
N4*LAKE-FOREST*IL*60045*USA\  
N1*BY*ABCD ELECTRIC*92*0001\  
PO1*0001*10*EA*3.61*PE*VC*WIDGET1*UI*02587954821\  
MAN*PB*85783
```

Scenario: **Emergency Orders**

Description- What constitutes an order of this type?

An order that needs to be shipped to its destination faster than the normal shipping process can accommodate. Usually to meet a production deadline, correct a work stoppage due to lack of materials, arrive in time to make a cargo shipment, etc.

Best Practice:

- Provide your freight account number in the REF segment with an 'F9' qualifier
- Utilize the TD5 segment to communicate preferred carrier SCAC code and service level
 - TD502 = 2
 - TD503 = Carrier's SCAC code
 - TD504 = Transportation Method
 - TD505 = Human readable description of the carrier and routing, in the event the SCAC code and service level is misunderstood
 - TD512 = Service Level



Example:

Emergency Stock Order

ST*850*0001\
BEG*00*NE*911781S**20080617\
REF*F9*983874387\
DTM*010*20080618\
TD5**2*UPSN*A*UPS NEXT DAY AIR*****ND\
N1*BT*ABCD ELECTRIC*92*0001\
N1*ST*ABCD ELECTRIC*92*0001\
N3*20-CHAMBERLAIN-ST.*SUITE 2\
N4*SALINAS*CA*93901-3582

Emergency Drop Ship Order

ST*850*0001\
BEG*00*DS*911685**20080617\
REF*F9*857274387\
DTM*010*20080618\
TD5**2*UPSN*A*UPS NEXT DAY AIR*****ND\
N1*BT*ABCD ELECTRIC*92*0001\
N1*ST*BOB CONSTRUCTION\
N2*Attn: Bob Smith 630-555-1212\
N3*13 CHICAGO RD*BUILDING# 2\
N4*SALINAS*CA*93901-3582

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Scenario: Promotion Orders

Description- What constitutes an order of this type?

An order that may require special handling, outside of a regular product sale. A trade show special, a promotional holiday event sale, a clear out of old stock, etc.

Best Practice:

- Provide the promotion code in the REF segment with an 'PD' qualifier

Example:

Promotion Stock Order

ST*850*0001\
BEG*00*NE*1587481S**20080617\
REF*PD*TPSUMMER2008\
DTM*010*20080618\
N1*BT*ABCD ELECTRIC*92*0001\
N1*ST*ABCD ELECTRIC*92*0001\
N3*20-CHAMBERLAIN-ST.*SUITE 2\
N4*SALINAS*CA*93901-3582\
PO1*1*1*EA*4.61*PE*VC*WGT2*UI*02587953512\
PO1*2*1*EA*5.14*PE*VC*WGT3*UI*02587954731\
REF*PD*TPSUMMER2008\
PO1*3*1*EA*2.93*PE*VC*WGT4*UI*02585742735

Promotion Drop Ship Order

ST*850*0001\
BEG*00*DS*8524875**20080617\
REF*PD*TPSUMMER2008\
DTM*010*20080618\
N1*BT*ABCD ELECTRIC*92*0001\
N1*ST*BOB CONSTRUCTION\
N2*Attn: Bob Smith 630-555-1212\
N3*13 CHICAGO RD*BUILDING# 2\
N4*SALINAS*CA*93901-3582\
PO1*1*1*EA*4.61*PE*VC*WGT2*UI*02587953512\
PO1*2*1*EA*5.14*PE*VC*WGT3*UI*02587954731\
REF*PD*TPSUMMER2008\
PO1*3*1*EA*2.93*PE*VC*WGT4*UI*02585742735